

The Pledge of Allegiance was recited by those in attendance.

The regular council meeting of the City of Browns Valley, MN was held at the Public Library. Council members present were: Mayor Hansen, Members: Mike Heck, Neil Madison, Tony Miller, and Ken Warren. Also in attendance: Lloyd Heaney, Curt Powers, Tina Erickson, Brad Bartz, Bernice Piechowski, Tony Serocki, Mike Jacobson, Matt Franzese, and Tom Schmitz. The meeting was called to order at 5:30pm by Mayor Hansen

Additions to the Agenda.

- Remove the claim for Traverse County Abstract in the amount of \$2,000.00.
- Add this invoice to the New Business for approval as it will be paid like other claims for the Coulee project.
- Add claims for Francis Karst in the amount of \$20.00; Micromarketing LLC in the amount of \$134.98 and Madison National Life in the amount of \$16.78.
- Total claims for approval at this meeting are: \$89,294.10.

Motion by Warren with second by Miller, council unanimously approved the additions to the agenda.

Visitors

Lloyd Heaney attended for the Browns Valley Historical Society. Heaney reports that several members of the local Native American Kick Boxing Society and Old Agency's July 4th Pow Wow committee members have offered to assist with next year's Pow Wow in Browns Valley. The Minnesota State Historical Society will be sending out information that will assist them in planning the event. The Pow Wow is tentatively scheduled for August 6th and 7th of 2019.

Curt Powers addressed the council regarding gravel washing down the alley behind his home. He stated that after the 2007 flooding the council approved increasing the grade on the alleys exiting on Hwy 28. Now when there are heavy rains, water washes gravel off of the alley and onto his garage apron. Council will check out the grade and discuss with Serocki what the best method of mitigation would be in this situation.

Consent Agenda

Upon motion from Heck seconded by Warren, the council unanimously approved the minutes of the July 9, 2018, Regular Council meeting.

Revenues by Department

Motion by Madison with second by Warren, council unanimously approved the revenues for June 2018.

Financial Statements

Motion by Heck with second by Miller, council unanimously approved the July 23, 2018 Financial Report.

Bills

Following presentation and discussion of claims to be paid, a motion was made by Warren and a second by Miller, that the council unanimously passed the following resolution:

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Browns Valley that the payment of the following city bills and payroll be and is approved as presented.

Prepaid claims: \$0.00

Claims for approval: \$89,294.10

Wages: \$8,085.90

Motion passed 5-0.

Building Permit

Motion by Madison with second by Warren, council unanimously approved building permit for:

- Jeff and Judy Backer at 318 East Broadway, to replace siding, garage doors and windows, and install three additional windows on existing garage
- Jeff and Judy Backer, to build a 36' X 48' pole shed with concrete aprons in front of doors

Correspondence

Library Board minutes from June 18, 2018

Schmitz provided the council with a list of delinquent utilities

Unfinished Business

Motion by Miller with second by Madison, council unanimously approved the demolition contract between the City of Brown Valley and Goodhart Excavating to remove 329 W Broadway.

Schmitz reported that he has an application for the ambulance manager position. The crew will need to approve the application prior to the council's approval.

Council reviewed two estimates for a new City Shop building. The first estimate was from Structural Buildings of Becker, Minnesota. The estimate was for a 70' X 132" insulated and finished steel pole building and a six inch floor. Total cost is: \$268,984.00. The second estimate was from Darrell Issendorf Construction for a 70' X 128' insulated and finished steel pole building and six inch floor. This estimate includes finished office, bathroom and shower areas. The estimates had several other differences not allowing the bids to be comparable.

Motion by Miller with second by Warren to reject the bids and get new bids that are comparable. Motion passed 4-1 with Hansen voting no.

Motion by Miller with second by Heck to let out bids being specific to what is wanted in the new shop building. Motion carried 5-0.

Motion by Hansen with second by Warren to fix the valley between the City Shop and Laundromat. 3-2

Motion by Hansen with second by Warren to rescind the motion to fix the valley between the City Shop and Laundromat. Motion passed 5-0.

Bartz addressed the council regarding controversy regarding the installed price of the new door for the fire department. The quote, dated 04/27/16, identifies the delivered and installed price at \$13,165.00. Bartz expressed that there may be some additional costs that are not included in this cost, such as the electricity to operate the door and finishing of the opening.

Members Warren and Heck reported on the meeting they had with the sheriff and County Board representatives. They presented three options for the council to ponder. Option 1 is a six-year contract paid quarterly with a minimum of 56 hours of coverage per week and an increase of \$2,500 per year. Option 2 being a three-year contract with the number of hours covered to be negotiated at \$120,000.00 per year. Option three being no contract and the Sheriff providing coverage as given to other cities and towns. Council realizes that Option 3 would not be good for either the City or Sheriff's Office. Motion by Hansen with second by Warren, council approved Option 1. Motion passed 3-1-1 with Madison voting no and Miller abstaining. A new meeting between all parties will be scheduled.

Motion by Miller with second by Heck to have WisethSmithNolting to draft a bid specification to let out bids for cellular controlled water tower controller. Council approved 5-0.

New Business

Motion by Heck with second by Miller, council unanimously approved Resolution 18-10, A Resolution Appointing Election Judges.

Heck stated that the City should identify future Capital Projects, the list of their priority and how they will be paid for. Schmitz stated that the council, through planning meetings, can create a comprehensive plan that would address Heck's question. The planning meetings in the City's ordinance are to be held during the first meeting of the month, while department head reports are during the second meeting of the month.

Motion by Heck with second by Madison, council unanimously approved the Upper Minnesota Valley Regional Development Commission's Invoice Number 59. The invoice is for administration costs from 03/10/18 to 06/30/18.

Motion by Madison with second by Miller, council unanimously approved the Traverse County Abstract Company LLC's Invoice Number 2436. The work being done was a 40-year encumbrance and easement report for the Toelle Coulee project.

Motion by Miller with second by Madison, council unanimously approved Serocki to order another 55 gallons of mosquito spray.

Department Reports

Public Works

Serocki reported that the cause of the rupture at the intersection of 2nd Avenue South and 3rd Street South was excessive ground water and not a watermain leak.

Fire Department

Chief Bartz reported that it was brought to his attention that some of the fire department members are not trained. He reported that a new recruit has up to three years to be trained. They are allowed to operate the trucks and equipment outside, but are not allowed within a structural fire.

Bartz presented a check for \$2,000.00 from the Fire Department's fund raising monies to the City for the generator, decals and washing machine.

Library

Piechowski reported of upcoming educational programs and public response from programs held this summer. She reported that the library's school programs will be starting the second week of school.

Moved by Hansen to adjourn the meeting at 07:46pm.

Minutes submitted by:

Approved by:

Thomas A Schmitz, Clerk

Harold Hansen, Mayor