

The Pledge of Allegiance was recited by those in attendance.

The regular council meeting of the City of Browns Valley, MN was held at City Hall. Council members present were Mayor Harold Hansen, Mike Heck, Neil Madison, Tony Miller, and Ken Warren. Also in attendance were Bernice Piechowski, Tanya Brick and Tom Schmitz. The meeting was called to order at 5:30pm by Mayor Hansen.

Additions to the Agenda

Lloyd Heaney – Browns Valley Historical Society

Motion by Heck with second by Miller, council approved the additions to the agenda

Consent Agenda

Upon motion from Warren seconded by Miller, the council unanimously approved the minutes of the February 26, 2018, Regular Council meeting and the March 1, 2018 Special Meeting minutes.

Bills

Following presentation and discussion of prepaid claim, claims to be paid, and employee wages, upon motion by Heck and a second by Madison, that the council unanimously passed the following resolution:

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Browns Valley that the payment of the following city bills and payroll be and is approved as presented.

Prepaid claims: \$1,000.00 Claims for approval: \$ 10,339.66 Wages: Not reported

Motion passed 5-0.

Memorials / Donations

Motion made by Miller with second by Heck to accept the following donations to these city departments:

| In memory of/from | Department for Donation | Amount donated |
|--------------------------|--------------------------------|-----------------------|
| Merv Zabel | Ambulance | \$25.00 |
| Elaine Smith | Ambulance | \$1,200.00 |

Visitors

Lloyd Heaney reported that the Historical Society has been thinking about hosting a powwow during 2019. He stated that they are taking the time with planning to ensure that they have the required permits and insurance that they would need for such event. The event would be held on a Saturday, possibly in August of 2019. He stated that the Historical Society is hoping that the powwow would stimulate positive publicity for the City and that they may be able to use the event to help raise money for the Carnegie Library. He said that the Society is hoping that the event would provide a draw for out-of-towners and that they may make purchases in the local business places. Mayor Hansen asked if the Lake Traverse District residents be involved with it as many of their children attend school in Browns Valley.

Unfinished Business

Motion by Warren with second by Miller, council unanimously approved the Purchasing Policy for the City.

New Business

The council reviewed three estimates on a sweeper attachment for skid steer.

Motion by Heck with second by Miller, council approved the purchase of a refurbished sweeper from Serocki Excavating, Inc. for the amount of \$2,380.00. Motion approved 4-0, with Hansen abstaining.

Tim Hoffman stopped at city hall to identify that Dave Ecker is willing to donate a used outside air conditioner unit to the city to be used in the fire hall. The idea came after a new propane furnace was installed in the fire hall. Hoffman provided costs for the addition equipment needed for the installation and labor.

Motion by Madison with second by Heck, council unanimously rejected the offer of the free air condition unit for the fire hall.

Member Heck reported that with the possible sale of the elevator he has a concern regarding the drainage ditch which is owned by the elevator. The Browns Valley Elevator and City had a gentlemen's agreement that the ditch would stay and the City would maintain the north side of the property. The ditch is being used to drain the north side of town. His concern is should the new owner would decide that they would like to expand that they would be able to fill in the ditch for such expansion. Schmitz has spoken to Franzese about Heck's concern. Franzese is doing research to identify what avenues are available for the city.

During the cleanup of Broadway on March 6th the pay loader slid on the ice into Brad Wenker's Chevy Avalanche. Estimates were gotten and it has been turning in to LMCIT.

Department Reports

Library

Piechowski reported that there are two Legacy programs being held on April 11 and 25. She is hoping to find a date to where the host of the Antique Road Show can provide a program at the library. She also mentioned that the library's report to the State is due on March 16.

Ambulance

Brick reported that there is a small number of EMR's on the service willing to take a bridge course to become EMT's. The ambulance service and fire department has scheduled an emergency vehicle operator's course in May. The instructor would come from Ridgewater College in Willmar. Brick also spoke of the money donated and raised during fundraising events. She reported that she sat down with the City's auditor to ensure that donated and raised funds were properly spent.

Administration

Establishing meeting with a City committee, City attorney, building office, Wayne Hoffart, and his attorney to discuss Hoffart's residence at 302 W Broadway.

LM C Legislative Conference March 21 & 22 in twin cities

City auditor notation: Signing of pay registers to ensure proper hours and benefits. Schmitz will start this process next payday.

Fire department has the band scheduled for last weekend of June and has received permission from Jerry and Dianne Johnson to use parking area.

Roberts County's Browns Valley Ambulance District will hold its annual meeting on Monday, March 19, at 1pm in the library's meeting room

The sheriff is investigating two thefts using the ambulance fleet cards.

City Hall will be closed March 19, 21, and 23.

Moved by Hansen to adjourn the meeting at 6:52pm.

Minutes submitted by:

Approved by:

Thomas A Schmitz, Clerk

Harold Hansen, Mayor