



Browns Valley Regular City Council Meeting Approved Minutes June 22, 2020

The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Ken Warren, Tony Miller, Neil Madison, and Ken Westbrook. Also, in attendance was City Administrator Jodi Hook, City Maintenance Tony Serocki, Library Director Bernice Piechowski, Ambulance Manager Amber Metz, Fire Dept. Fire Chief Brad Bartz and City Attorney Matt Franzese. Visitors: Paul Brown from Farnsworth Group called in at 6:15 for discussion of annexation of property.

Absent: None

The meeting was called to order at 5:30 p.m. by Mayor Mike Heck

The Pledge of Allegiance was recited by those in attendance.

- Upon a motion by Madison with a second by Westbrook, the Council unanimously approved the agenda.

Public Comment: None

Consent Agenda

- June 8, 2020 Council Minutes
- June 9, 2020 Special Minutes
- Resolution 20-12: A Resolution Accepting a Donation to the City of Browns Valley
- Claims
 - Wages: June 15th \$6,690.30
 - Claims June 22nd \$52,133.11
- Delinquency Report

Upon a motion by Madison and a second by Warren the Council unanimously approved the Consent Agenda.

Unfinished Business

- City Council took the opportunity to discuss the Public Works Building since time was of the essence for construction. Upon a motion by Warren and a second by Miller with a 4 to 1 vote. Westbrook against and Warren, Heck, Miller and Madison were in favor of constructing a new shop building on main street where the existing shop and the laundromat was.
- Also, discussed was where to move city shop while building was being constructed. Upon a motion by Madison and second by Westbrook the city council approved to purchase Gettmans building for \$40,000 or less.
- Enactment of Ordinance Section 54.01 was tabled for further research on ordinance.
- Chambers Checks- The city will not be able to participate in this program.

New Business

- Paul Brown called in at 6:15 for discussion of annexation of property. The City Council received a draft copy of a petition for annexation from Brenda Reed. Attorney Matt Franzese informed Brown and Council the procedure and serving notice. No formal action was taken.
- Upon a motion by Miller and second by Madison the council approved building permit on 422 Logan St.
- A copy of Estimated Engineering Costs Labor & Expenses for the Lift Station #2 Rehabilitation by Widseth was presented.
- Upon a motion by Westbrook and second by Madison the council approved of hiring a 2nd part time seasonal employee.
- Upon a motion by Heck and second by Westbrook the council approved of terminating Eide Bailey for contracted auditing support services.
- Upon a motion by Heck and second by Miller the council approved of hiring AE2S Nexus- for temporary auditing support services.

Head Department Reports were given.

Ambulance Manager Amber Metz reported earlier in the meeting. Metz requested approval of hiring Kayla Holtz. Upon a motion by Westbrook and seconded by Miller the council approved of Metz to hire Kayla Holtz.

Library Director Bernice Piechowski presented her reported for items that are necessary to re-open. No date was given to council when she would re-open.

City Maintenance Tony Serocki reported on several items he is working on.

Bartz has been working with the Fire Marshall in the Willmar area which gave the Fire Dept SCBA gear. They received tanks, foam unit and other items free of charge. They are Scott air pack which is a more premium pack than what the Fire Dept has now.

Upcoming Dates:

July 3rd Closed Holiday

July 16 Thursday at 6pm Rental property ordinance will be reviewed with Landlords in the Public Library meeting room.

Items for council to consider for future:

Next scheduled meeting Monday July 13th at 5:30PM

The meeting adjourned at 7:40 pm.

Minutes submitted by:

Approved by:

Jodi Hook, City Administrator

Mike Heck, Mayor