



Browns Valley Regular City Council Meeting Approved Minutes September 28, 2020

The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Ken Warren, Tony Miller, Neil Madison, and Kenny Westbrook. Also, in attendance were City Administrator Jodi Hook, Library Director Bernice Piechowski, City Maintenance Tony Serocki, Mike Toelle and City Attorney Matt Franzese.

Absent: None

The meeting was called to order at 5:30 p.m. by Mike Heck
The Pledge of Allegiance was recited by those in attendance

Visitors: Mike Toelle

- Upon a motion by Westbrook with a second by Warren, the Council unanimously approved the agenda as presented.

Consent Agenda

- Upon a motion by Warren with a second by Miller, the Council unanimously approved the September 14, 2020 Regular Meeting Minutes.
- Upon a motion by Madison with a second by Westbrook the Council unanimously approved the Claims-
 - Wages: September 16th = \$6,870.92
 - Claims September 28th = \$57,086.54 addition JD-\$643.44 Alex Power-\$28.98 = \$57,758.96

Department Reports: Ambulance-Fire Department-Public Works-Library

Serocki communicated with council about repairing 3 fire hydrants and about the irrigation screen collapsing again and working with manufacturing company for reimbursement of item. Serocki informed council if they were interested in purchasing a radar trailer for the town.

- Upon a motion by Westbrook with a second by Warren, the Council unanimously approved to purchase a radar trailer for \$500.00.
- Upon a motion by Miller with a second by Westbrook, the Council unanimously approved to trade-in with Swanston Equipment for new Bobcat at the cost of \$2,000.00

Communications:

Auditors contract-council requested to get additional bids for FY2020 Audit
Labor Union Committee-Discussions will happen next month
Budget Committee- Madison & Warren met Monday and approved of preliminary budget with levy.

Unfinished Business

Mayor Heck communicated with other council members on maintenance shop and the projected cost of the new building. Mayor Heck revisited about purchasing Gettmans building

- Upon a motion by Heck with a second by Westbrook, the Council voted on purchasing Gettman's building the motion failed 2-3 Aye-Heck & Westbrook Nay-Miller, Madison & Warren.
- Upon a motion by Heck with a second by Westbrook, the Council unanimously approved the Resolution 20-20 Ratifying the adoption of the fiscal year 2021 preliminary budget.
- Upon a motion by Miller with a second by Warren, the Council unanimously approved to purchase 2 laptops one for Ambulance and one for Maintenance with Covid funds.
- Upon a motion by Miller with a second by Madison, the Council unanimously approved to raise City Administrator Jodi Hook wage up \$5,000 to \$48,500.00
- Upon a motion by Heck with a second by Westbrook, the Council unanimously approved to purchase of ILS Book Sanitizer for the Library with Covid Funds.

New Business

- Upon a motion by Miller with a second by Westbrook the Council unanimously approved Building Permits 504 N Second St; 413 Washington St; and 511 1st Ave SW
- Upon a motion by Miller with a second by Warren the Council unanimously approved the modified Resolution 20-21 to Purchase of Land Public Sale of Tax-Forfeited Lands

Dog Kennel ordinance was discussed and council inquired about Kennel permit to renew, at this time council advised City Admin to not renew permit.

Other Business:

Upcoming Dates:

Items for council to consider for future:

Next scheduled meeting Monday October 12th at 5:30PM

The meeting adjourned at 7:55 pm.

Minutes submitted by:

Approved by:


Jodi Hook, City Administrator


Mike Heck, Mayor/ Acting Mayor