



Browns Valley Regular City Council Meeting Approved Minutes August 23, 2021

The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Ken Warren, Neil Madison, Kenny Westbrook, and Tony Miller. Also, in attendance were City Administrator Jodi Hook-Hansen, Code Enforcement Officer Terry Biewer, Library Director Bernice Piechowski and Attorney Matt Franzese.

Others present: Jan Biewer, Chief Deputy Sheriff Greg Forcier

Absent: City Maintenance Tony Serocki

The meeting was called to order at 5:30 p.m. by Mayor Mike Heck
The Pledge of Allegiance was recited by those in attendance.

- Upon a motion by Westbrook with a second by Warren, the Council unanimously approved the agenda.

Consent Agenda

- Upon a motion by Warren with a second by Miller, the Council unanimously approved the regular meeting minutes from August 9th, 2021.
- Upon a motion by Madison with a second by Miller, the council unanimously approved the claims for a grand total of \$28,118.36
 - Wages: August 16th = \$6,926.61
 - Claims August 23rd = \$24,657.93

Department Reports: Ambulance-Fire Department-Public Works-Library-Admin/Code Officer

- Library Director Bernice Piechowski gave verbal report about activities.
- Hook submitted a written report.
- Code Enforcement officer gave verbal report on first week on job and actions done to enforce City ordinances
- Franzese gave verbal report about items he's been working on.

Communications: None

Unfinished Business: None

New Business:

- Upon a motion by Miller with a second by Warren, the council unanimously approved the Building Permit on 102 E Broadway.
- Upon a motion by Warren with a second by Westbrook, the council unanimously approved the quote for the Sanitary Sewer Maintenance program from Johnson Jet-line.

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- Upon a motion by Miller with a second by Warren, the council unanimously approved to sell parcels 20-0084000 and 20-0085000 for \$3000.00 per parcel to Summer Rodriguez.
- Upon a motion by Madison with a second by Warren, the council unanimously approved the quote from Goodhart Excavating for \$7,000.00 to tear down and level 108 Logan.

Upcoming Dates:


- **Water Meter quote due September 2nd**
- **Closed Labor Day Monday September 6th**
- **Land Lease 21 acres sealed bids due Sept 13th**
- **Public Meeting Wellhead Protection Plan, Part 2, for the City of Browns Valley September 27th 5:30 in the Public Library**
- **Garbage bids due October 7th**
- **Public Meeting Truth in Taxation Public Meeting December 6th at 6pm in the Public Library**
- **December's meetings will be held December 6th and December 20th**

Items for council to consider for future: Budget-Vacant building registration ordinance- EDA Committee- Shop Building-Rates for services

Next scheduled meeting Monday September 13th at 5:30 PM

The meeting adjourned at 6:12 pm.

Minutes submitted by:



Jodi Hook-Hansen, City Administrator

Approved by:



Mike Heck, Mayor/ Acting Mayor