

The Pledge of Allegiance was recited by those in attendance.

The regular council meeting of the City of Browns Valley, MN was held at City Hall. Council members present were Mayor Mike Heck, Council Members Ken Warren, Tony Miller, Neil Madison and Ken Westbrook. Also in attendance were Public Works Director Tony Serocki, and City Administrator Tom Schmitz. The meeting was called to order at 5:30 p.m. by Acting Mayor Warren. Mayor Heck joined the meeting 5:34 p. m.

### **Additions to the Agenda**

Additions to the agenda were:

- A document used by the city of easements and street right-of-way for the future use in creating a land use ordinance,
- A document from Roy Marihart Surveying identifying lot owners along Renville Street and the Little Minnesota River, and
- The addition of claims from Goodhart Excavating in the amount of \$1,275.58 and Office Peeps in the amount of \$946.00.

Total claims to be approved for this meeting were \$20,411.76.

Upon a motion by Madison with a second by Westbrook, the Council unanimously approved with a vote of 4-0 the additions to the agenda.

### **Consent Agenda**

Upon a motion from Madison and second by Miller, the Council unanimously approved the minutes of the Regular Council meeting of June 24, 2019.

### **Revenues for June**

Upon a motion from Warren with a second by Miller, the Council unanimously approved the revenues from June, 2019.

### **Financial Statement**

Upon a motion from Westbrook with a second by Madison, the Council unanimously approved the financial statement of July 8, 2019.

### **Bills**

Following presentation and discussion of prepaid claim, claims to be paid, and employee wages, upon a motion by Madison and second by Westbrook, the Council unanimously passed the following resolution:

BE IT AND IT IS HEREBY RESOLVED by the Council of the City of Browns Valley that the payment of the following city bills and payroll be and is approved as presented.

Prepaid claims: \$0.00      Claims for approval: \$20,411.76      Wages: \$12,161.09

### **Memorials/Donations**

Upon a motion from Warren with a second by Miller, the Council unanimously approved Resolution 19-17, A Resolution Accepting A Donation To The City Of Browns Valley.

### **Building Permits**

Upon a motion from Madison with a second by Miller, the Council unanimously approved building permits for:

- Ed Stallcop: 504 2<sup>nd</sup> Ave. SW – pour a 12' X 12' concrete pad behind the addition on his home, and

- David Rosolack: 205 Walnut Street SE – build or move in a 12' X 22' storage shed

**Correspondence**

The Council reviewed a letter informing them that the Minnesota Department of Health will be increasing the drinking water service fee from \$6.36 to \$9.72 per connection in the City. This fee will start in FY2020.

**Unfinished Business**

Schmitz reported the progress on the building located at 302 West Broadway, and shared the inspection of the building located at 304 West Broadway.

Tony Serocki has been researching various municipal plow trucks that are for sale in the area. There is a truck in Rogers and one in Roseville, Minnesota. After discussion, the Council recommended that Serocki make appointments to check on both trucks.

During the last meeting, the Council was notified that electrical wires powering the irrigator were broken and that Tim Hoffman has utilized additional wiring in the conduit to keep the irrigator operational. Hoffman had provided an estimate to pull new wiring through the existing conduit, but it was unknown if that could even be possible because of what caused the cutting of the wires. During that meeting Hoffman was asked to provide an estimate to install new wiring and conduit. The original estimate to pull new wiring was \$7,270.00.

Serocki presented a new estimate to trench and bury 1,000 feet of new power and control cable encased in PVC conduit. The estimate for labor and material was \$8,575.00. Serocki's concern is that water will need to be emptied from the sewer ponds prior to the new wiring being shipped. Temporary wiring can be run overland so that Serocki can irrigate, as the delivery time for the order is eight weeks. He said that there won't be a cost for the temporary wire, but labor will be charged for stringing it and picking it back up.

Upon a motion from Warren with a second by Miller, the Council unanimously approved to have Hoffman Electric trench and bury 1,000 feet of new power and control cable encased in PVC conduit.

**New Business**

Upon a motion from Warren with a second by Westbrook, the Council unanimously approved to transfer \$75,000.00 from the Sewer Fund (602) to the Water Fund (601) to pay for the expenses of the water valve replacement project. This transfer is known to the Council that it is a transfer and not a loan from one fund to another.

**Public Works**

Serocki reported that on July 10<sup>th</sup> the contractor will be able to start the water valve replacement project.

**Administrator**

Schmitz reported that the mediation will be on July 18<sup>th</sup> at 9am in St. Cloud.

The Council reviewed the survey of land along the Little Minnesota River and Renville Street showing owners along this stretch of the river where the mitigation of the riverbank will be done. Schmitz asked for approval to sign the contract with the Traverse SWCD office as their Water Board is meeting later in the week.

The meeting adjourned at 6:28 p.m.

Minutes submitted by:

Approved by:

Thomas A Schmitz, Clerk

Mike Heck, Mayor