

The Pledge of Allegiance was recited by those in attendance.

The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Council Members Tony Miller, Neil Madison, Ken Warren and Ken Westbrook. Also in attendance were Library Director Bernice Piechowski and City Administrator Tom Schmitz. The meeting was called to order at 5:30 p.m. by Mayor Heck.

Additions to the Agenda

Additions to the agenda were:

- Delinquency Report for utilities
- Adjustment on claim amount for Library business card
- Water line behind Reed Fish

Upon a motion by Madison with a second by Miller, the Council unanimously approved the additions to the agenda.

Consent Agenda

Upon a motion by Warren and second by Miller, the Council unanimously approved the minutes of the Regular Council meeting of January 27, 2020, Special meeting of January 13, 2020 and Special meeting of January 27, 2020.

Financial Statement

Upon a motion by Westbrook with a second by Miller, the Council unanimously approved the February 10, 2020, financial statement .

Bills

Upon a motion by Warren and second by Madison, the Council unanimously passed the claims to be paid and employee wages.

Memorials/Donations

Upon a motion by Miller with a second by Warren, the Council unanimously approved Resolution 20-03, A Resolution Accepting A Donation To The City Of Browns Valley for donations made to the Browns Valley Ambulance Service.

Correspondence

Council reviewed:

- Donation from Dover Fire Department
- Delinquent utility bills
- December 31, 2019 financial statements of the Browns Valley Growth Fund

Upon a motion by Westbrook with a second by Madison, the Council unanimously approved to split the donation from Dover Fire Department with half going to the Browns Valley Fire Department and half going to the Browns Valley Ambulance

Unfinished Business

Discussion was held regarding how other cities pay their ambulance employees. Schmitz will contact Ortonville and Wheaton for more information.

Westbrook asked if there was any new information regarding the water line traversing through the Reed

Fish Shack property. There was no new information to be given.

Discussion was held on the estimates that have been received for the shop addition.

New Business

Approval for payment to Houston Engineering in the amount of \$1,103.00 for services provided for the Browns Valley Toelle Coulee Flood Mitigation Project. Motion by Miller with a second by Westbrook, the Council unanimously approved the payment.

Council members reviewed bids for water main valves and accessories for the valve replacement at the intersection of 2nd Street South and Broadway. Estimates were from Core & Main, from Fargo, ND, in the amount of \$5,914.26 and Milbank Winwater, from Milbank, SD, in the amount of \$6,127.09.

Upon a motion by Westbrook with a second by Miller, the Council unanimously approved to purchase water valve supplies from Milbank Winwater. Winwater was chosen due to the quick service and the fact that someone from public works can same-day pickup needed supplies.

Discussion was held on the 2019 Annual Statistics report of the Traverse County Sheriff's Office.

Library

Library Director Piechowski reported on the 2020 Census which will be starting soon. People will be able to get help with their Census forms at the library.

Administrator

Administrator Schmitz reported that the Minnesota Legislative Session will be starting on Feb 11, 2020.

Franzese is still working on a new ordinance complying with the rules of the new Federal tobacco law.

Schmitz reported on the status of the City's checking account for the year 2019.

City Council minutes will now be available at Hardware Hank instead of the Post Office. They are also available at Maynard's Foods and Lewis Drug.

The meeting adjourned at 7:05 pm.

Minutes submitted by:

Approved by:

Thomas A Schmitz, Clerk

Mike Heck, Mayor