



## Browns Valley Regular City Council Meeting Approved Minutes December 6, 2021

The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Ken Warren, Neil Madison, Kenny Westbrook, and Tony Miller. Also, in attendance were City Administrator Jodi Hook-Hansen, City Maintenance Tony Serocki, Library Director Bernice Piechowski, and Code Enforcement Officer Terry Biewer, Attorney Matt Franzese

Others present: Jan Biewer, Devan Dobbs

### **Absent:**

The meeting was called to order at 4:30 p.m. by Mayor Mike Heck  
The Pledge of Allegiance was recited by those in attendance.

### **Public Forum:**

### **Agenda**

Upon a motion by Miller with a second by Warren, the Council unanimously approved the agenda with additions of wages for Librarian, substandard agreements to Owen and Armell.

**Visitor:** No comment

### **Consent Agenda**

- Upon a motion by Warren with a second by Madison, the Council unanimously approved the Regular Meeting Minutes from November 22, 2021.
- Upon a motion by Westbrook with a second by Miller, the council unanimously approved the claims for a grand total of \$46,779.99
  - Wages: November 1<sup>st</sup> = \$24,525.01
  - Claims November 8<sup>th</sup> = \$22,254.98
- Council reviewed the delinquency report and to shut off on Dec 6<sup>th</sup>.
- Upon a motion by Warren with a second by Miller, the Council unanimously approved the Treasurers Report.
- Upon a motion by Miller with a second by Warren, the Council unanimously approved the Resolution 21-24 Accepting the redistribution of unrequested coronavirus funds.
- Upon a motion by Miller with a second by Madison, the Council unanimously approved the Resolution 21-25 Accepting a donation to the city.

### **Department Reports: Ambulance-Fire Department-Public Works-Library-Admin/Code Officer**

- Library Director Bernice Piechowski gave verbal report about activities.
- Code Enforcement officer Biewer gave verbal report on actions done to enforce City ordinances.

**Browns Valley Regular City Council Meeting Approved Minutes  
December 6, 2021**

**Communications: None**

**Unfinished Business:**

- Council reviewed rental fees according to the ordinance 120.
  - Upon a motion by Miller with a second by Madison, the Council unanimously approved the fee schedule as presented.
- Upon a motion by Miller with a second by Warren, the Council unanimously approved to move forward with abatement of property at 434 East Broadway hearing is scheduled for January 10<sup>th</sup> meeting.

**New Business:**

- Upon a motion by Warren with a second by Miller, the Council on a 3-2 vote approved Ordinance 30.01 amendment to dealing with start time of council meetings. Aye's: Miller, Warren, Madison. Nay's Heck and Westbrook.
- Upon a motion by Miller with a second by Westbrook, the Council unanimously approved a fence permit at 403 3<sup>rd</sup> ST. N.
- Upon a motion by Miller with a second by Westbrook, the Council on a 4-1 vote approved a contract with Serocki Excavating, Inc. to dispose of sewage in municipal waste water system. Aye's: Warren, Miller, Heck, Westbrook. Nay's Madison.

**Mayor closed regular session for public meeting at 6:00 pm.**

**6:00 Public Meeting: Truth in Taxation Public Meeting**

Mayor opened public meeting at 6:00 pm

Council members present were Mayor Mike Heck, Ken Warren, Neil Madison, Kenny Westbrook, and Tony Miller. Also, in attendance were City Administrator Jodi Hook-Hansen, City Maintenance Tony Serocki, Library Director Bernice Piechowski, and Code Enforcement Officer Terry Biewer, Attorney Matt Franzese Others present: Jan Biewer, Devan Dobbs

- Hook presented the proposed 2022 budget summary including the tax levy of \$315,150.00
- Public Comment Period
  - Biewer spoke about the increase of taxes
  - Dobbs spoke about the increase of taxes
- At 6:32 p.m. Mayor Heck closed the Truth in taxation hearing meeting.
- At 6:32 p.m. Mayor Heck re-opened the regular session.
- Upon a motion by Warren with a second by Miller, the Council unanimously approved the levy at \$315,150.00
- Upon a motion by Warren with a second by Westbrook, the Council unanimously approved the budget as presented.

**Browns Valley Regular City Council Meeting Approved Minutes  
December 6, 2021**

**Other Business:**

- Bernice informed council about Library the By-Laws of the Public Library that wages are to be determined by the library board in accordance with minimum wages, union contract and comparable worth as documented in City Hall. Council had no formal actions regarding the matter.
- Upon a motion by Miller with a second by Warren, the Council unanimously approved to enter into a public nuisance abatement plan and agreement for Cheryl Owen and Marcel Armell.

**Upcoming Dates:**


**Items for council to consider for future:** Rental ordinance, Vacant building registration ordinance-EDA Committee- Shop Building-Rates for services

**Next scheduled meeting Monday December 20<sup>th</sup> at 4:30 p.m.**

The meeting adjourned at 6:47 p.m.

Minutes submitted by:

Approved by:

  
\_\_\_\_\_  
Jodi Hook-Hansen, City Administrator

  
\_\_\_\_\_  
Mike Heck, Mayor/ Acting Mayor