



Browns Valley Regular City Council Meeting Approved Minutes July 25, 2022

The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Ken Warren, Kenny Westbrook, Neil Madison, and Tony Miller. Also, in attendance were City Administrator Jodi Hook-Hansen, City Maintenance Tony Serocki, Code Enforcement Officer Terry Biewer, Library Director Bernice Piechowski, Fire Dept Chief Brad Bartz, and City Attorney Matt Franzese.

Absent: None

Others present: Shane Raw, Jan Biewer, Edith Foren, Devin Tohm, and Shane Raw.

The meeting was called to order at 5:30 p.m. by Mayor Mike Heck
The Pledge of Allegiance was recited by those in attendance.

Agenda: Upon a motion by Warren with a second by Westbrook, the Council unanimously approved the agenda.

Public Hearing: None

Visitors: No Public Comment at this time

Consent Agenda

- Upon a motion by Westbrook with a second by Warren, the Council unanimously approved the Regular Meeting Minutes from July 11, 2022.
- Upon a motion by Miller with a second by Madison, the Council unanimously approved the claims for a grand total of \$103,448.94
Wages: July 1st = \$7,444.62 July 25th Claims = \$96,004.32

Department Reports: Ambulance-Fire Department-Public Works-Library-Admin/Code Officer

- Code Enforcement Officer Biewer gave a verbal report on actions done to enforce City ordinances.
- Fire Dept Chief Brad Bartz gave verbal report on fire department actions and requested to purchase a used fire truck for \$68,500 out of Rice MN. Council did not make any formal actions on this request.
- Serocki gave verbal report on public works items.
- Library Director Bernice Piechowski gave verbal report about activities.
- Hook-Hansen gave verbal report on administrative items completed in the office.
- Franzese gave verbal report on legal items for the city.

Communications: None

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Unfinished Business:

- Devin Tohm asked the council if he could lease the property located on the basketball court at Backus Field. The council agreed to a 10-year lease for \$100.00 and either side can be cancelled at any time.

New Business:

- Upon a motion by Warren with a second by Miller, the Council unanimously approved the Rental Licenses for
 - John Tchida 22 3rd St So.
 - John Tchida 334 4th St. So.
- Upon a motion by Warren with a second by Miller, the Council unanimously approved the building permit at 405 Ash St for Dobbs.

Other Business:

At 6:15 PM - Upon a motion by Miller with a second by Warren, the Council unanimously approved to close the meeting to develop counteroffers for the purchase of real property at parcel id 20-0072000. Council members present were Mayor Mike Heck, Ken Warren, Kenny Westbrook, Neil Madison, and Tony Miller. Also, in attendance were City Administrator Jodi Hook-Hansen.

At 6:30 PM - Upon a motion by Warren with a second by Miller, the Council unanimously approved to open the meeting.

No formal actions were taken at this time.

Upcoming Dates:

- July 26-27 Nursing home Election 9:30 am Browns Valley
- July 27 Election Training 6:30 pm-Wheaton
- August 22nd Widseth at council meeting

Items for council to consider for future: Hearing on August 8 to determine whether a public nuisance exists on private property.


Purchase property at 20-0072000

Next scheduled meeting Monday August 8th at 5:30 p.m.

The meeting adjourned at 6:35 p.m.

Minutes submitted by:

Approved by:


Jodi Hook-Hansen, City Administrator


Mike Heck, Mayor/ Acting Mayor